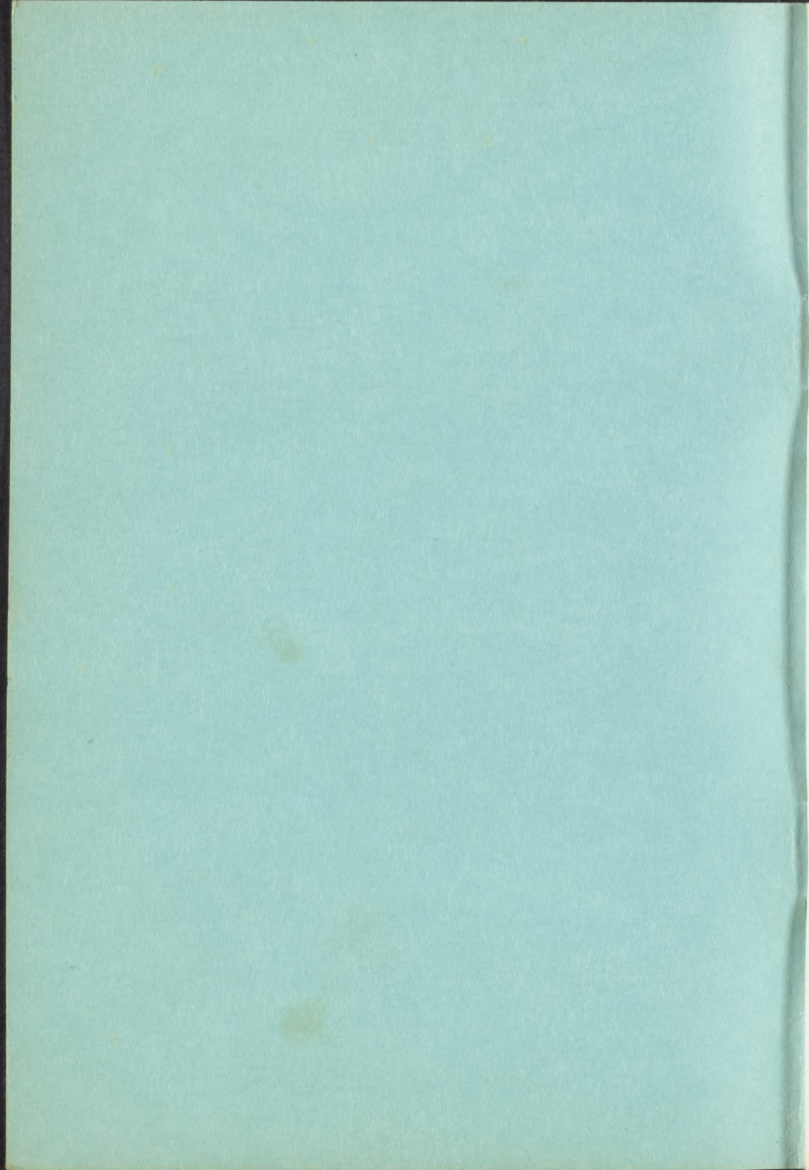


The
Van Nuys
Woman's Club



SIXTY-NINTH YEAR
1981 - 1982



YEAR BOOK

1981 - 1982

Organized

April 3, 1912

Federated

July 1912

Incorporated

October 1916

MEETINGS

Club House

Second & Fourth

Wednesdays

Luncheon

12 O'clock Noon

14836 Sylvan St., Zip-91411

Telephone 997-9093

HISTORY OF THE VAN NUYS WOMAN'S CLUB

1912 - 1981

On February 22, 1911, the town of Van Nuys was founded, and little more than a year later on the afternoon of Wednesday, April 3, 1912, sixteen women of the community met at the home of Mrs. H. S. Trotter for the purpose of organizing a woman's club. Mrs. Trotter was chosen to serve as the chairman and Mrs. W. A. Bowen as secretary.

The group had been meeting as "The Mission Study Class of Van Nuys" but wanted to broaden the scope of their activities.

The purpose of the new organization, to be known as the Van Nuy's Woman's Club was defined as: The promotion of mutual information of its members along social, literary and civic lines.

Dues for the first year were \$1.00, with business

meetings scheduled for alternate Wednesday, at 3 o'clock, following a half hour of social programs.

At the first regular meeting, held at the home of Mrs. Bachtelheimer, April 17, 1912, the Constitution and By-Laws were adopted as presented.

Mrs. H. S. Trotter was elected president.

One of the first acts was to apply for membership in the California Federation of Women's Clubs and the Los Angeles District, which application was granted in July, 1912.

The Van Nuys Woman's Club received its charter as a non-profit organization as of October 3, 1916.

The clubhouse was built on a lot given the club by Mrs. Ida Bailey on Virginia Street (now Sylvan Street) with an option to buy the adjoining lot for \$550.00. Mrs. Elizabeth K. Houghton offered to lend the club \$3000.00 to build the clubhouse.

The offer was accepted.

The cornerstone was laid March 16, 1917.

The club was able to hold its Annual meeting, April 25, 1917, in their new building.

The membership at the peak of its growth was 250.

It has been one of the most honored clubs in the San Fernando Valley with a very proud history of civic awareness.

IN MEMORIAM

There's an open gate at the end of the road which each must
go alone.

And there, in a light we cannot see,
Our Father claims His own.

Beyond the gate our loved ones
find happiness and rest

And there is comfort in the thought
That a Loving God knows best.

Mrs. George L. Baker (Beulah)

Mrs. H. S. Brown (Mae)

Mrs. Leonard E. Daly (Katheryn)

Mrs. E. T. Martin (Grace)

Mrs. Bernard Strang (Olive)

MOTTO

MAY LOVE, FRIENDSHIP AND SERVICE

BE OUR GUIDE

COLORS

SKY BLUE and SUNSHINE YELLOW

PRESIDENT'S MESSAGE

Since it is the desire of your Executive Board and Directors to continue the work that began when our Club was organized, special effort went into planning our sixty-ninth year. Some very fine programs are scheduled for your entertainment; however, the real success depends on the support of the members. Do come to the meetings and help make this a truly great year.

Health and happiness to all,
Mae O'Leary

A COLLECT FOR CLUBWOMEN

Keep us, O God, from pettiness; let us be large in thought,
in word, in deed.

Let us be done with fault-finding and leave off self-seeking.

May we put away all pretense and meet each other face to
face without self-pity and without prejudice.

May we never be hasty in judgment and always generous.

Let us take time for all things; make us grow calm, serene,
gentle.

Teach us to put into action our better impulses, straight-
forward and unafraid.

Grant that we may realize it is the little things that create
differences; that in the big things of life we are at one.

And may we strive to touch and know the great common
woman's heart of us all, and, O Lord God, let us not forget
to be kind!

--Mary Stewart,
Colorado, 1904

FLAG SALUTE

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands. One Nation under God, indivisible, with Liberty and Justice for all."

GOD BLESS AMERICA

God bless America, Land that I love
Stand beside her, and guide her,
Through the night with a light from above,
from the mountains, to the praires,
To the oceans, white with foam.
God bless America, My home sweet home --
God bless America, my home sweet home.

AMERICA

My country, 'tis of thee,
Sweet land of liberty,
Of thee I sing.
Land where my fathers died;
Land of the Pilgrim's pride!
From eve'ry mountain side,
Let freedom ring!

Our fathers' God to Thee,
Author of Liberty, To Thee we sing,
Long may our lands be bright,
With freedom's holy light,
Protect us with thy might,
Great God, our King.

HONORARY LIFE MEMBERS

All past presidents, and
Mrs. A. H. Bierkamp (Martha Matthews)

POET LAUREATE

Mrs. A. H. Bierkamp (Martha Matthews)

COMPLIMENTARY MEMBERS

Feature Editor,
Valley News 997-4111

Los Angeles Times,
Valley Woman's Editor 786-0741

Wives of all resident ministers.

FRIENDSHIP

Like a ray of sunshine
on a gloomy day,
And like songs of a thrush
on a morning in May,
Friendship is sharing both -
the deed and the thought:
For a priceless cause
that can not be bought.

LOVE

It is too deep to measure
the need of it.
It is too high to find a top
that will fit.
It is too strong to sense
the pity it holds.
It is too wide to evaluate
the joy it unfolds.
It is too precious to doubt
it is a gift from above.
...This is love...

SERVICE

Giving more than is your due -
Helping many-instead of few -
Sharing - the good you possess -
This is the way to perform service.

MARTHA MATTHEWS
(Martha Bierkamp)
Poet Laureate

SIERRA-CAHUENGA DISTRICT 15

PRESIDENT Mrs. Frederic Smith (Donna)
4830 Nomad Drive
Woodland Hills, 91364
(213) 347-7454

CORRESPONDING
SECRETARY Mrs. John Lovick (Lura)
10500 Tuxford Street
Sun Valley 91352
(213) 767-8949

LOCAL HONORS

MRS. JAMES NEEL District Past President
Financial Security Chairman

CONVENTIONS

Sierra-Cahuenga District April 13-15, 1982
Huntington Sheraton
Pasadena

State Convention May 3-6, 1982
Los Angeles

General Federation Convention June 6-11, 1982
Bismark, North Dakota

Friendship Fantasy February 19, 1982

EXECUTIVE BOARD

PRESIDENT MRS. JAMES E. O'LEARY
4809 Ranchito Avenue
Sherman Oaks 91423
986-9932

1ST VICE PRESIDENT MRS. CLARENCE FUNK
6303 Colbath Avenue
Van Nuys 91401
785-6620

2ND VICE PRESIDENT MRS. BEN STARK
14801 Sherman Way, #610
Van Nuys 91405
997-9346

RECORDING SECRETARY MRS. CLYDE PORTER
6609 Orion Avenue
Van Nuys 91406
780-0741

CORRESPONDING
SECRETARY MRS. J. ROBERT KRIEGER
8050 McNulty Avenue
Canoga Park 91306
341-4583

FINANCIAL
SECRETARY MRS. HARTWELL R. PETTY
8635 Snowden Avenue, #3
Arleta 91331
892-8498

TREASURER MRS. GEORGE O. CHAPMAN
15440 Hart Street
Van Nuys 91406
785-2867

DIRECTORS

Amenities Chairman	Mrs. David Moore (Florence)
Garden and Card	Mrs. Edward Traurig (Leone)
Hospitality	Mrs. Gordon G. Woods (Marian)
House Rentals	Mrs. Richard White (Ena)
Press	Mrs. Chester Kaatz (Florence)
Program	Mrs. Helen Betting
Ways and Means	Mrs. William Wuest (Margaret)
Parliamentarian	Mrs. George Lewis (Dorothy)

PAST PRESIDENTS

* Mrs. Lucy Trotter Smead	1912-1914
* Mrs. Elizabeth Houghton	1914-1916
* Mrs. Sara Kellogg	1916-1918
* Mrs. Carl Barkla	1918-1920
* Mrs. Phoebe Hubbel	1920-1922
* Mrs. Charles H. Steere	1922-1924
* Mrs. B. R. Holloway	1924-1926
* Mrs. E. A. Moehn	1926-1928
* Mrs. W. J. Murray	1928-1929
* Mrs. Charles I. Thacker	1929-1931
* Mrs. Belle Bever	1931-1933
* Mrs. J. W. Praiswater	1933-1935
* Mrs. W. J. Murray	1935-1936
* Mrs. L. A. Mountford	1936-1938
* Mrs. Portia Young Campbell	1938-1940
* Mrs. James Wilbray	1940-1942
* Mrs. H. S. Brown	1942-1944
* Mrs. Garnet Zarn Tingle	1944-1946
* Mrs. Ross Rook	1946-1947
* Mrs. Milo Thompson	1947-1948
Mrs. Harold Orner	1948-1950
Mrs. Lloyd G. Rainey	1950-1952
Mrs. Raymond Post	1952-1953
Mrs. George O. Chapman	1953-1955
* Mrs. Howell C. McDaniel	1955-1957
Mrs. J. Howard Wilson	1957-1958
* Mrs. George L. Baker	1958-1959
Mrs. James L. Neel	1959-1961
Mrs. Lewis M. Reed	1961-1963
Mrs. Robert L. Ellis	1963-1965
Mrs. Andrew Hamilton	1965-1967
Mrs. John Osborn	1967-1969
Mrs. David Moore	1969-1970
Mrs. Edward Traurig	1970-1973
Mrs. Robert Ellis	1973-1975
Mrs. James L. Neel	1975-1979
Mrs. George O. Chapman	1979-1980

*Deceased

VAN NUYS WOMAN'S CLUB PHILANTHROPIES

CLUB SCHOLARSHIPS

District Scholarship
Van Nuys High School English Award
Valley College Nurses Scholarship

CLUB PHILANTHROPIES

C.A.R.E.
Damon Runyon Cancer Fund
Friends of the Library
Head Start
Heart Fund
Los Angeles Police Memorial Fund
Salvation Army
Van Nuys Community Service Center
Van Nuys Library for Memorials
Veteran's Affairs
Y.M.C.A.
Haven Hills

CLUB CHAIRMEN AND COMMITTEES

ACCOMPANISTS	Mrs. Eugene Cotter
	Mrs. Frederick Riemer
FINANCE AND BUDGET	Mrs. George Chapman
	Mrs. Clarence Funk
	Mrs. Hartwell Petty
	Mrs. Richard White
FRIENDSHIP CHAIRMAN	Mrs. John E. Osborn
HISTORY	Mrs. Walter Keeshen
	Mrs. George Chapman
LUNCHEONS	Mrs. Richard White
MEMBERSHIP	Mrs. Ben Stark
PARLIAMENTARY LAW AND BY-LAWS	Mrs. George R. Lewis
PRESS	Mrs. Chester Kaatz
PROGRAM	Mrs. Helen R. Betting
CO-CHAIRMAN	Mrs. Daniel Fleming
RENTALS AND HOUSE	Mrs. Richard White
RESERVATIONS	Mrs. Donald Ellsworth
	Mrs. Alfred P. Messineo
SPIRITUAL VALUES	Mrs. Edward Traurig
VANGUARD	Mrs. Walter Keeshen
WAYS AND MEANS	Mrs. William Wuest
VETERANS	Mrs. John E. Osborn

FEDERATION CHAIRMEN

AMERICAN HERITAGE AND CITIZENSHIP	Mrs. Martin Hogen
ART	Mrs. George Chaffin
BEAUTIFICATION AND GARDENS	Mrs. Edward Traurig
AMENITIES	Mrs. David Moore
CREATIVE EXPRESSION AND MUSIC	Mrs. William Wuest
E S O	Mrs. Alfred P. Messineo
SCHOLARSHIPS	Mrs. Dolores H. Bandy

GARDEN AND CARD SECTION

CHAIRMAN	Mrs. Edward Taurig
CO-CHAIRMAN	Mrs. John E. Osborn
SECRETARY	Miss Josephine Minadeo
TREASURER	Mrs. D. Ellsworth
PROGRAM	Mrs. Helen R. Betting
WAYS AND MEANS	Mrs. Alfred Messineo
REFRESHMENTS	Mrs. Robrt Eaton
INSPIRATIONAL	Mrs. James O'Leary
TIMELY TOPICS	Mrs. Clyde Porter
MONEY FOR PINES	Mrs. Gordon Woods
DECORATIONS	Mrs. Walter Keeshen
	Mrs. Harry Lamont
AMERICANISM	Mrs. Martin Hogen
Mrs. Florence McCready	

HOSPITALITY COMMITTEE

CHAIRMAN	Mrs. Gordon Woods
CO-CHAIRMAN	Mrs. Walter Keeshen
COMMITTEE	Mrs. Florence McCready
	Miss Josephine Minadeo
	Mrs. George Chaffin
	Miss Annie Clinch
	Mrs. Dorothy Warner
	Mrs. H. N. Stenen
	Mrs. Virginia English

ARTISTS
1981 - 1982

AUGUST AND
SEPTEMBER Evelyn Klier

OCTOBER AND
NOVEMBER Barbara Mowinkle

DECEMBER AND
JANUARY Dolores Naugle

FEBRUARY AND
MARCH Jerry Goldsmith
Gloria Goldsmith

APRIL Millisan Drews

MAY AND
JUNE Janice Naiditch

CALENDER OF YEAR'S ACTIVITIES

1981 - 1982

OCTOBER

- | | |
|------------|--|
| October 7 | GARDEN AND CARD SECTION |
| 10:30 a.m. | Wednesday, Clubhouse |
| 11:00 a.m. | Pacific Telephone, slides
"Tips for Senior Citizens" |
| 12:00 noon | Dessert, Cards |
| October 14 | OPENING TEA - FEDERATION AND
RECIPROCITY DAY |
| 1:00 p.m. | Program: Helen Brown, Singer
Chairman: Hospitality Committee
and Board Members |
| October 15 | Dessert Card Party, Thursday 12:30 |
| October 28 | REGULAR MEETING, Wednesday |
| 12:00 noon | Luncheon |
| 1:00 p.m. | Meeting
Program: Dr. Del Stelck, Slides
and talk on S.F. Valley Crossroads
for California |

NOVEMBER

- | | |
|-------------|--|
| November 4 | GARDEN SECTION |
| 10:30 a.m. | Wednesday, Clubhouse |
| 11:00 a.m. | Program: Mrs. Dee Harris, L.A. Zoon
slides "Chanding Times" |
| 12:00 noon | Dessert and Cards |
| November 11 | REGULAR MEETING, Wednesday |
| 12:00 noon | Luncheon |
| 1:00 p.m. | Meeting
Program: Dorothea Heitz "Nostalgia" |
| November 19 | Dessert Card Party, Thursday 12:30 |

November 25	REGULAR MEETING, Wednesday
12:00 noon	Luncheon
1:00 p.m.	Meeting
	Program: Dick Hawk - Singer

DECEMBER

December 2	GARDEN SECTION
10:30 a.m.	Wednesday, Clubhouse
11:00 a.m.	CHRISTMAS PARTY
12:00 noon	Dessert, Cards
December 9	REGULAR MEETING - HOLIDAY BAKE SALE
12:00 noon	Luncheon
1:00 p.m.	Meeting
	Program: North Hollywood High School Choral Group "The Madrigals"
December 17	Dessert and Cards-Thursday 12:30

JANUARY

January 6	GARDEN SECTION
10:30 a.m.	Wednesday, Clubhouse
11:00 a.m.	Program: Marjorie and Floyd Cooley
	Slides on Alaska
12:00 noon	Dessert, Cards
January 13	REGULAR MEETING, Wednesday
12:00 noon	"BIRTHDAY LUNCHEON"
1:00 p.m.	Meeting
	Program: Ray Malus - Singer and Guitarist
January 21	Dessert Card Party, Thursday 12:30
January 27	REGULAR MEETING, Wednesday
12:00 noon	Luncheon
1:00 p.m.	Meeting
	Program: Jeanne Anderson - Dolls from sixty countries.

FEBRUARY

- February 3 GARDEN SECTION
10:30 a.m. Wednesday, Clubhouse
11:00 a.m. Program: Mrs. Ann Weiler
 Descanso Gardens
12:00 noon Dessert, Cards
- February 10 REGULAR MEETING, Wednesday
12:00 Noon Luncheon
1:00 p.m. Meeting
 Program: Marlene Horn -
 "Cranberry Cornette"
- February 18 Dessert Card Party, Thursday 12:30
- February 24 REGULAR MEETING, Wednesday
12:00 Noon Luncheon
1:00 p.m. Meeting
 Program: Don Roberts, Slides on
 World's Great Art and Sculptures

MARCH

- March 3 GARDEN SECTION
10:30 a.m. Wednesday, Clubhouse
11:00 a.m. Program: Rev. Ron Taurig, Chaplain
 L.A.P.D. Accepting gift for
 Policeman's Benevolent Association
12:00 noon Dessert and Cards
- March 10 REGULAR MEETING, Wednesday
12:00 noon Luncheon
1:00 p.m. Meeting
 Program: Carol Kelley - Singer
- March 18 Dessert and Cards, Thursday 12:30
- March 24 REGULAR MEETING, Wednesday
12:00 Noon Luncheon
1:00 p.m. Meeting
 Program: Jim Bochner, Pacific Sky
 Travel Club, Film on Fiji Islands

APRIL

April 7 GARDEN SECTION
10:30 a.m. Wednesday, Clubhouse
11:00 a.m. Program: Mr. and Mrs. Bryan Riggs
 new vacation slides
12:00 noon Salad Bar Luncheon and Cards

April 14 REGULAR MEETING, Wednesday
 "CHARTER AND PAST PRESIDENTS'
 DAY"
12:00 noon Luncheon
1:00 p.m. Meeting
 Program: George Goulding, Pianist

April 15 Dessert Card Party, Thursday, 12:30

April 28 REGULAR MEETING, Wednesday
12:00 noon Luncheon
1:00 p.m. Meeting
 Program: Don Burgess - Speaker
 "American Mosaic"

MAY

May 5 GARDEN SECTION
10:30 a.m. Wednesday, Clubhouse
11:00 a.m. Program: Baby Pictures Identification
 contest.
12:00 noon Dessert and Cards

May 12 MAY BRUNCH
11:00 a.m. Brunch
12:00 noon Meeting
 Program: The Del Rubio Triplets,
 Song Stylists, Guitars

May 20 Dessert Card Party, Thursday 12:30

May 26 REGULAR MEETING, Wednesday
12:00 noon Luncheon, Scholarship Awards
1:00 p.m. Meeting
 Program: Mary Door - Book Review

JUNE

June 2 GARDEN SECTION
 10:30 a.m. Wednesday, Clubhouse
 11:00 a.m. Program: Treasures and Collectibles

12:00 noon Dessert and Cards

June 9 JUNE INSTALLATION
 12:00 noon Luncheon
 1:00 p.m. Meeting
 Installation
 Program: "Aloha Hawaii"

June 17 Dessert Card Party
 12:30 p.m. Thursday

STANDING RULES

1. Scholarships shall be given yearly at the discretion of the board.
2. All guests shall sign a register at desk in lobby.
3. Standing luncheon reservations may be made at the beginning of each club year. Reservations may be cancelled as late as 12:00 noon on Monday preceding a meeting. Members will be held responsible for all reservations not cancelled.
4. No properties of the Club shall be loaned or removed from the premises. Nor shall the piano be moved from the stage.
5. The Parliamentarian shall sit in on the Executive Board meetings.
6. There shall be a Finance Committee, its membership to be composed of the Treasurer, Financial Secretary, Rental and House Chairman, also one Club member appointed by the President.
7. In the absence of the Treasurer, the President shall have power to sign all checks.
8. Prospective members may be a guest of Club for one luncheon. Each new member upon payment of dues shall be required to sign the By-Laws.
9. The Hospitality Chairman and her committee shall have charge of the May Breadkfast. Members serving on the committee shall be limited to eight members.
10. Upon request of a member, non-resident guest may be issued a visitor's permit. Said permit shall be for a 6 month period on payment of \$7.50.

11. The books of the Treasurer, Financial Secretary and Rental Chairman shall be audited annually.
12. Expenses of the President to the District and State Conventions shall be paid by the Club. Registration fees and one luncheon for all delegates shall be paid by the Club.
13. Procedure books, keys, typewriters and any other material or records pertinent to each office and committee shall be maintained and handed on by each officer and chairman to her successor, obtaining a receipt for same. Each officer and chairman of a committee shall render in triplicate a written report of her year's work to be reported at the Annual Meeting - one copy to be retained, one to the President and one to the Recording Secretary.
14. No chairman shall incur any expense without the approval of the Board.
15. The President shall receive \$15.00 per month for expenses.

NOTES

BY-LAWS

ARTICLE I - NAME

The name of the corporation shall be:
"THE VAN NUYS WOMAN'S CLUB"

ARTICLE II - PURPOSE

The purposes of the Club are:

1. Advancement in all lines of general culture.
2. Promotion of the general welfare of the community.
3. Acquisition and holding of real estate and personal property to promote the other purposes of the organization.

ARTICLE III - MEMBERSHIP

Section 1

ALL RESIDENTS OF VAN NUYS and vicinity are eligible to membership.

Section 2

There shall be three classes of memberships.

(a) An ACTIVE MEMBER is one who is entitled to all rights and privileges of the Club upon payment of full annual dues.

(b) An HONORARY LIFE MEMBERSHIP may be conferred upon any member for distinguished service to the Club, upon recommendation of the Board of Directors. Such membership shall be entitled to all rights and privileges of an active member. All Past Presidents shall automatically become Honorary Life Members.

(c) COMPLIMENTARY MEMBERSHIP shall be conferred upon wives of all resident ministers, and representatives of the Press. Such members shall have no voting privileges.

Section 3

Applicants for membership shall be proposed in writing by a member and endorsed by two other members, all three of whom are members in good standing, said application

shall be accompanied by a \$5.00 fee plus annual dues.

A candidate shall become a member of the club upon election by the Board of Directors. Three negative votes shall exclude a candidate.

Section 4

Any member may terminate her membership in the club by tendering her resignation in writing to the Recording Secretary and paying all dues, and upon its acceptance by the Board of Directors, she shall cease to be a member. Members in good standing whose resignations are accepted may receive a card stating the fact, and such members may at any time be reinstated by paying an affiliation fee of \$5.00 and the regular dues. Any member whose membership shall cease as herein provided, or otherwise, shall have no interest in the property and assets of the club and shall be deemed to have abandoned and assigned all such interests to it.

Section 5

Newly elected members shall be liable to the creditors of the Club for their proportion of its then existing indebtedness and liabilities in like manner, and to the extent as if they had been members at the time when such indebtedness and liabilities were incurred.

ARTICLE IV - OFFICERS

Section 1

The officers of the Club shall be: President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, Financial Secretary, and Treasurer.

Section 2

An Officer shall have served at least two years as an elective officer to be eligible for the office of President

Section 3

The Board of Directors shall consist of fourteen members and shall include President, First Vice-President, Second Vice-President, Recording Secretary, Corresponding Secretary, Financial Secretary, Treasurer, and seven other

Directors. By virtue of her office the Junior Past President shall become one of the seven directors automatically unless she is needed to fill another office. A report of the business of the Board of Directors shall be given at the annual business meeting of the club. Nine members shall suffice for a quorum of the Board of Directors.

ARTICLE V

DUTIES OF THE BOARD OF DIRECTORS

Section 1

The President shall preside at all meetings of the club and of the Board of Directors, and shall call special meetings. She shall sign all contracts ordered by the Board of Directors. She shall appoint a Parliamentarian, Auditor and Chairman of all standing committees subject to the approval of the Board of Directors. She shall be a member exofficio of all appointed committees, and a delegate to all conventions.

Section 2

The First Vice President shall, in the absence of the President, assume the duties of the President. She shall also serve as Federation Secretary and/or Dean of Charimen, and shall attend all District Board Meetings.

Section 3

The Second Vice President shall, in the absence of the President and First Vice President, assume the duties of the President. She shall also serve as Membership Chairman.

Section 4

The Recording Secretary shall keep the minutes of the Club and Board of Directors meetings and shall read the minutes of the Club at each succeeding meeting for approval. She shall keep the By-Laws and Standing Rule Book up to date. She shall notify all delegates of their appointments and send credentials to such delegates. She shall keep an official list of all committees.

Section 5

The Corresponding Secretary shall conduct the general

correspondence of the Club. She shall send out notices and notify applicants of their acceptance as members of the Club, and keep the necessary stationery and printing.

Section 6

The Financial Secretary shall receive all monies and remit to the Treasurer, taking a receipt for same. She shall keep the membership files up to date and shall notify members of delinquent dues.

Section 7

The Treasurer shall receive all monies from the Financial Secretary giving receipt for same, and shall deposit said monies in a bank designated by the Board of Directors. She shall sign all checks written for bills and obligations after being approved for payment by the Board of Directors. She shall give a monthly report to the club and to the Board of Directors, said report to be made in triplicate, one copy to be retained, one copy to the President and one to the Recording Secretary. She shall keep in her possession one key to the safe deposit box (the President keeping the other) and shall see that all bonds and important papers be kept there.

Section 8

Directors shall be selected for specific chairmanships, i.e., Garden and Card Section, Press, House and Rentals, Programs, Ways and Means and Hospitality, and both the nominating and election ballots shall be set up accordingly.

Section 9

The consecutive unexcused absences by any members of the Board of Directors from the monthly board meetings shall constitute a resignation, and the office shall be filled as elsewhere provided in these By-Laws.

Section 10

The Board of Directors shall have charge generally of the affairs of the Club; elect or reject candidates for membership; fill all vacancies in office and in the Board of Directors; appoint the Auditor; approve or disapprove and pay all bills for current expenses of the Club. No

expenditure exceeding \$100.00 shall be planned by the Board of Directors without a two-thirds vote of members present, taken at a regular meeting.

Section 11

Directors of the Club shall, each year, at the Board meeting in May, make a full report, to the Board, of all property, real and personal, belonging to the Club, or held in trust by it; the condition thereof, together with any recommendation relating thereto that they may deem best.

Section 12

Ten members in good standing may, at any time, request in writing, special action by the Board of Directors upon amendments proposed by them, upon complaints concerning neglected duties of, transcending of privileges, or upon any other matter of interest to the Club.

Section 13

The number of Directors of the Club may be increased to a number not exceeding thirty-one, or diminished to a number not less than three, at any regular annual election of the Club, by a two-thirds vote of the members present, provided notice of such changes has been given in a manner prescribed for amendments to the By-Laws.

Section 14

All resolutions must first be presented to the Board of Directors and brought before the assembly with recommendations of the Board.

ARTICLE VI - NOMINATIONS AND ELECTIONS

Section 1

The nominating committee shall be formed at the first regular meeting in March and shall consist of two members appointed by and from the Board of Directors (one of whom shall be the chairman) and three members elected by the assembly.

Section 2

At the second regular meeting in March a nominating ballot shall be presented to each qualified member

attending, for the purpose of assisting the nominating committee.

Section 3

At the first regular meeting in April the nominating committee shall present to the club a list of nominees, at which time nominations from the floor will be in order. In the event there is only one candidate for each office, the Recording Secretary shall be authorized to cast a unanimous ballot at the close of nominations. In which case there will be no election held.

Section 4

The election shall be held at the regular club meeting the fourth Wednesday in April when there is more than one candidate for an office. Polls shall open at 10:00 o'clock in the morning and close at 1:00 o'clock. At the closing of the polls, the election committee shall count the votes and announce the results of the election. A plurality vote shall elect.

Section 5

Only members in good standing may vote.

Section 6

Officers and Directors of the Club shall be elected to serve one year, or until their successors qualify and are elected.

Section 7

The new Officers and Directors of the Club shall be installed and enter upon their duties at the closing meeting of the year.

ARTICLE VII - DUES

Section 1

Each member shall pay annual dues of \$15.00. In addition, each member shall pay the current Federation dues. Dues payable June 1st.

Section 2

Persons applying for membership later than January first, shall have the dues for that year pro-rated to correspond

with that fraction of the year remaining. This information to be given to them by the Membership Chairman.

Section 3

Any member whose dues remain unpaid after November 1st, shall be mailed a notice thereof by the Financial Secretary; and if unpaid at the end of thirty days; shall be dropped by announcing the fact to the Board and making a record thereof in the minutes, and notifying the member. Such a member may be reinstated by paying the initiation fee and dues.

Section 4

The Board of Directors shall have the power to remit dues of any member for one year by unanimous consent when it shall be deemed for the best interest of the Club.

ARTICLE VIII - MEETINGS

Section 1

The regular meetings of the Club shall be held the second and fourth Wednesday in each month of the club year, beginning with the second Wednesday in October and ending with the second Wednesday in June; except as otherwise ordered by the Club or Board of Directors. Twenty-five percent of members shall suffice for a quorum at any meeting of the Club, and a less number may adjourn.

Section 2

The regular annual business meeting of the Club shall be held the fourth Wednesday in May at which time the committee reports shall be presented.

Section 3

Charter Day shall be recognized at one regular club meeting during the year, in such manner as the Club may direct.

Section 4

Special meetings shall be held whenever deemed advisable by a majority of the Board of Directors, or shall be called whenever requested in writing by at least one-third of the members, and presented to the Recording Secretary.

No notice shall be necessary for any regular meeting but notice of the other meetings, their times and purpose, must be given by publication in some paper of general circulation, published in the City of Van Nuys or by sending notice by mail to each member at least two days before date thereof.

Section 5

A card of membership in any federated club located fifty miles or more from Van Nuys, shall admit to four meetings of the club.

ARTICLE IX - SECTIONS

Section 1

Sections for special studies or work may be established by the Executive Board of the Club upon the request of ten members, each of whom shall pledge herself to become an active member of the Section, and one of whom shall be willing to take the Chairmanship.

Section 2

All members of Sections shall be members of the Club and all Club members shall be eligible to membership in any Section.

Section 3

Each section shall have a chairman, appointed by the President (subject to approval of the Executive Board) with the exception of the Garden Section who shall submit the name of its candidate for chairman to the Nominating Committee of the Club, no later than the second meeting in March. The chairman of each section shall present an annual written report of the Section's activities and finances to the President, to be read at the regular annual business meeting in May.

The Section members may have such other officers as they consider necessary.

Section 4

Minutes of regular meetings and financial records of each Section shall be kept as a permanent record.

Twenty-five percent (25%) of the members shall constitute a quorum for transaction of Section business. In the event a section shall be dissolved, any monies remaining in the section treasury, shall revert to the club Treasury.

Section 5

Section fund-raising events and projects shall be approved by the Board of Directors.

Section 6

Approval of the Board of Directors shall be obtained by each Section for regular meeting dates and use of Clubhouse facilities for other occasions.

Section 7

No section shall have authority to incur any indebtedness binding upon the Club unless approved by the Board of Directors.

Section 8

Section members may adopt Standing Rules for the operation of the Section which shall not be in conflict with the Club By-Laws and Standing Rules, with the approval of the Board of Directors

Section 9

No section shall become affiliated with any outside organization.

Section 10

Each section shall be self-sustaining. If the question of engaging a paid instructor, should arise, or the purchase of supplies and/or materials for members under instruction, the Section shall assume full responsibility.

ARTICLE X - PARLIAMENTARY AUTHORITY

Robert "Rules of Order" revised, shall be the authority for the business meeting of the Club, except when it conflicts with the By-Laws or standing rules.

ARTICLE XI

These By-Laws may be amended at any regular meeting

by a two-thirds vote of members present, provided notice of the proposed amendments has been given at the previous regular meeting. Such By-Laws shall take effect immediately unless a future time has been given in the motion to adopt.

ARTICLE XII - COVENANT

Whereas, the provision of these By-Laws requires the signature of each member of the Club, it is hereby covenanted, agreed and understood that by signing these By-Laws we each mutually bind and pledge ourselves to all laws and regulations of the Club made in accordance herewith, and the laws of the State of California.

CLUB MEMBERS

1981 - 1982

A

- ALLINGTON, MRS. BRUCE F. (Clara) 785-2392
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 17912 Parthenia, Nor. 91325
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STENEN, MRS. H. N. (Anna) 785-3414

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6313 Longridge, V.N. 91401
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 23031 Bluebird Dr., Calabasas 91302
 WILSON, MRS. J. HOWARD (Toni) 789-2466
 4444Hazeltime Ave., #229, S.O. 91423
 WOODS, MRS. GORDON G. (Marian) 994-2540
 13400 Burbank Blvd., #11, V.N. 91401
 WUEST, MRS. WILLIAM (Margaret) 780-0938
 14659 Friar St. V.N. 91411

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